



**Extra Time @ Clockhouse**  
 Breakfast Club, After School  
 Club and Holiday Club  
 Clockhouse Primary School  
 Clockhouse Lane  
 Collier Row  
 RM5 3QR  
 07908 869334

**Parent/ Carer information**

**The May Holiday Club will run from  
 Tuesday 29<sup>th</sup> May to Friday 1<sup>st</sup> June**

**The cost of the Holiday Scheme is £25 for a full day (7.30am – 6.00pm) or £14 for half day (7.30am – 12.30pm or 1.00pm – 6.00pm)**

**Please note:** Essex After School Clubs now operates a ‘pay and play’ policy. All fees for the week must be paid in advance on the first morning that your child attends the holiday playscheme. Please bring correct money as we cannot give change.

We accept cash or bank payment and a £25 deposit is required at the time of booking. **The deposit will be taken off the last day of your child’s attendance.** £50 notes not accepted.

**The latest date we will be accepting booking forms is Tuesday 22<sup>nd</sup> May.** Please return booking form to Extra Time @ Clockhouse Breakfast or After School Club or email [essex.asc@tiscali.co.uk](mailto:essex.asc@tiscali.co.uk)

We have a fun holiday scheme planned for the children including:

- ✓ Trip to Hainault Forest
- ✓ Tie Dye T.Shirts
- ✓ Woodwork
- ✓ Sports and games and much much more.....

For full details please see our Activity Planner.

**General information**

**Times**

We close promptly at 6pm every evening. If you are going to be late please contact Club as soon as possible on: A late fee will be charged if you arrive after 6pm (please see policies and procedures on parents table)

**Food**

Breakfast is served between 7.30am and 8.45am

**Lunch is provided. No Packed Lunch Needed.** Lunch is at 12.15pm.

The children will have fruit and water throughout the day and **tea is served at 4.15pm**

**Please note: We do not allow children to bring mobile phones, tablets, ipads, hand held computer games or other electrical items to club.**

**We look forward to seeing you at the Holiday Club**