



Essex After School Clubs

# Equipment Policy

Safeguarding and Welfare Requirements: Safety and suitability of premises, environment and equipment

## **Equipment**

**We ensure that we provide children with access to a wide range of equipment that stimulates enjoyment, learning and development, both indoors and outdoors.**

All furniture, toys and equipment are kept clean, well maintained and in good repair. Equipment will be properly maintained and inspected in accordance with the manufacturer's instructions. All electrical toys and equipment are subject to PAT (Portable Appliance Testing).

Levels of staff supervision will be sufficient to ensure that the safety of children is assured and set according to the type of equipment being used, along with the ages and number of children involved in a given activity.

The Club's equipment and resources <sup>(1)</sup> reflects positive images with regard to culture, ethnicity, gender, and disability.

The Club provides a wide selection of books that are regularly updated. The selection will always include reference books, dual language books and a range of age-appropriate formats.

Outside the Club's opening hours, all equipment will be kept in a suitable and secure location; safe from unauthorised access or use. When discovered, defective or broken equipment will be taken out of use and stored in a safe place before being disposed of. Flammable equipment will be stored in a safe location away from sources of heat and/or naked flames.

<sup>1</sup>Equipment refers to such things as books and toys while Resources could include posters, audio/video equipment, pens and papers.